THE 2016 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS

ACCORDING TO CANONS I.6, I.7, AND I.17

(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)

Name of Congregation	Diocese	
Street Address1	City	State
Street Address2	Zip + 4 / County	
Mailing Address1	Mailing City	State
Mailing Address2	Zip + 4 / Phone #	
Federal Tax ID# / Email Address	Congregation's Web Address **http://**	

Report Preparation

Page 2. Prepared by:	Daytime Phone
Page 3. Prepared by:	Daytime Phone

Certified by the Clerk of the Vestry

Certified by (Print or type name)	
Signature	Date

Certified by the Treasurer/Financial Officer

Certified by (Print or type name)	
Signature	Date

Certified by the Rector/Vicar/Priest-in-Charge

Certified by (Print or type name)	Daytime Phone
Signature	Date

Vestry Approval

Indicate the date that your 2016 Parochial Report was approved by the vestry or Bishop's Committee (Canon I.6.1)	Date

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Membership, Attendance and Services of the Reporting Congregation

Using Last Year's Report:	
Active Baptized Members of the Reporting Congregation Reported Last Year	*Using the 2015 Parochial Report, record the* **Number of Baptized Members Reported as of December 31, 2015.** *(See your 2015 Parochial Report, Box M15.)* **Members Reported Last Year = M15.** ☐

Using the Register of Church Membership and Rites:

During the Report Year	
Increases in Membership	**1. Increases during year:** *All members added to the baptized members section of the congregation's* Membership Register *during 2016 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.* **Total Increases = 1.** ☐
Decreases in Membership	**2. Decreases during year:** *All active baptized members lost by death, transferred to another congregation, removed to inactive status in the* Register of Church Membership and Rites, *removed for other reasons, or not removed from last year's membership count.* **Total Decreases = 2.** ☐
Active Baptized Members of the Reporting Congregation At Year-End	**M16.** *Add the increases entered in box 1 to* **Box M15**. *Then subtract the decreases entered in box 2 for the total active membership as of December 31, 2016.* **Total Active Baptized Members (end of report year) = M16** ☐
Communicants in Good Standing of the Reporting Congregation	**Communicants in good standing:** *Baptized members of the reporting congregation who "have received Holy Communion* **at least three times** *during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."* **3.** Adult communicants in good standing (age 16 and over) = **3.** _____
Youth Communicants in Good Standing	**4.** Youth communicants in good standing (under age 16) = **4.** _____ **5.** *Total* communicants in good standing (*sum of 3 and 4*) = **5.** ☐
Others Active	**6. Others who are active** *whose baptisms are* **not** *recorded in the* Membership Register, *or in another Episcopal congregation.* **Others =** **6.** _____

Using the Service Register:

Average Sunday Attendance for 2016	**7.** *Sunday (& Saturday Evening) Attendance* *Divide total attendance by the total number of Sundays when services were held.* **Avg. Sunday Attendance = 7.** ☐
Weekday Attendance in Congregations without Sunday Attendance	**8.** Average Principal Worship Service Attendance on a Weekday (for congregations **without** Sunday or Saturday evening services) = **8.** ☐
Easter Attendance in 2016	**9.** Easter Sunday Attendance (9) _____

Sacraments & Services:

Number of Holy Eucharists Celebrated During 2016	**10.** Total Sunday & Saturday Evening Eucharists (10) _____
	11. Total Weekday Eucharists (11) _____
	12. Total Private Eucharists (12) _____
Daily Offices and Other Services Held During 2016	**13.** Daily Offices on Sunday or Saturday Evening (13) _____
	14. Daily Offices Held on Weekdays (14) _____
	15. Marriages Conducted in 2016 (15) _____
	16. Burials Conducted in 2016 (16) _____

Using the Register of Church Membership and Rites:

Baptisms in 2016	**17.** Baptisms 16 years and older (17) _____
	18. Baptisms under 16 years of age (18) _____
Confirmations in 2016	**19.** Confirmations 16 years and older (19) _____
	20. Confirmations under 16 years of age (20) _____
Received in 2016	**21.** Received by a Bishop (21) _____

Education:

Children and Youth	**22.** Total Church School Students enrolled in 2016 (22) _____
Adult Education in 2016	**23.** Regular Sunday or weekday adult education programs held? Yes ☐ No ☐
	24. Number of adults engaged in religious education or spiritual formation _____

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Stewardship and Financial Information of the Reporting Congregation

Giving Information for 2016:

Number of Pledges
    1. Number of signed pledge cards for 2016 report year   (1) _____

Total $ Pledged
    2. Total dollar amount pledged for 2016 report year   (2)$ _____

Report of Revenues and Expenses for 2016:

Operating Revenues
    3. Plate offerings, pledge payments & regular support   (3) _____
    4. Money from investments used for operations in 2016   (4) _____
    5. Other operating income, including unrestricted gifts & restricted gifts used for operations & contributions from congregation's organizations   (5) _____
    6. Unrestricted bequests used for operations   (6) _____

Subtotal Normal Operating Income (3+4+5+6) = A [_____]

    7. Assistance from diocese for operating budget   (7) _____

Total Operating Revenues (A+7) = B [_____]

Non-Operating Revenues
    8. Capital funds, gifts & additions   (8) _____
    9. Additions to endowment & other investment funds   (9) _____
    10. Contributions & grants for congregation-based outreach & mission programs   (10) _____
    11. Funds for transmittal to other organizations   (11) _____

Subtotal Non-Operating Revenues (8+9+10+11) = C [_____]

Total All Revenues (B+C) = D [_____]

Operating Expenses
    12. To diocese for assessment, apportionment, or fair share   (12) _____
    13. Outreach from operating budget   (13) _____
    14. All other operating expenses   (14) _____

Subtotal Operating Expenses (12+13+14) = E [_____]

Non-Operating Expenses
    15. Major improvements & capital expenditures   (15) _____
    16. Expenses for congregation's outreach & mission   (16) _____
    17. Funds contributed to Episcopal seminaries   (17) _____
    18. Funds sent to other organizations   (18) _____

Subtotal Non-Operating Expenses (15+16+17+18) = F [_____]

Total All Expenses (E+F) = G [_____]

At Year-End:

As of December 31, 2016
    19. Total cash in all checking & passbook savings accounts   (19) _____
    20. Total investments at market value (not including cash reported in line 19)   (20) _____

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Priest(s) Serving this Congregation

Last name of Rector, Vicar, Dean, Priest-in-charge or interim	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: ☐ Full time ☐ Part time ☐ Non-stipendiary	Year called to this congregation:	Church pension status: ☐ Active ☐ Retiree ☐ Non-active
Name of other congregation(s) currently served by this priest (if any)		

Last name of associate priest, assistant priest or curate	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: ☐ Full time ☐ Part time ☐ Non-stipendiary	Year called to this congregation:	Church pension status: ☐ Active ☐ Retiree ☐ Non-active

Last name of associate, assistant, or other priest	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: ☐ Full time ☐ Part time ☐ Non-stipendiary	Year called to this congregation:	Church pension status: ☐ Active ☐ Retiree ☐ Non-active

Last name of associate, assistant or other priest	First name	Middle name
Title of position	Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: ☐ Full time ☐ Part time ☐ Non-stipendiary	Year called to this congregation:	Church pension status: ☐ Active ☐ Retiree ☐ Non-active

If you have more than 4 priests **who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.**

If you have no resident priest at present, **who leads Sunday worship services? (check all that apply)**

☐ Supply priest(s)   ☐ Deacon   ☐ lay worship leader   Other: _____ (e.g. lay vicar)

☐ A long-term supply priest _____ (Give full name of long-term supply)

Deacon(s) Serving this Congregation

Last name of Deacon #1	First name	Middle name
☐ Deacon (vocational) ☐ Transitional Deacon	Year ordained	
Last name of Deacon #2	First name	Middle name
☐ Deacon (vocational) ☐ Transitional Deacon	Year ordained	

Explanation of Unique or Unusual Clergy Situation: