

GOOD SAMARITAN EPISCOPAL CHURCH
1801 10th Avenue
Honolulu, Hawaii 96816

BISHOP'S COMMITTEE MEETING MINUTES
January 21, 2018

The Bishop's Committee of Good Samaritan Episcopal Church convened at 11:00 a.m. on Sunday, January 21, 2018. Present for all or part of the meeting were: Deb Nishihira, Myrtle Kaneshiro, Connie Kaneshiro, Les Hata, Rich Marshall and Lori Chun. Absent was Margaret Kitamura.

Deb Nishihira opened the meeting with prayer.

The following matters were discussed:

1. December 17, 2017 Meeting Minutes

Upon motion made and seconded, the minutes of the December 17, 2017, were unanimously approved.

2. Compensation Review

- Upon motion made and seconded, the committee approved that that the supply clergy compensation be categorized as housing allowance.

- Lay compensation for office administrator, Roxane Matsumoto, was reviewed and approved.

3. Resignations

Faye Hee and Margaret Kitamura have both regretfully asked to resign from the Bishop's Committee. We thank them for their past service!

4. Treasurer's Report

November highlights include:

Church Operating Checking Account balance reflected an increase of **\$418 from \$128,631 to 129,049.**

Income was about \$300 higher than budgeted for the month, due to regular offerings higher than budgeted.

Expenses were about \$500 less than the budgeted amount. Highlights are:

- Personnel costs were about \$700 lower than budgeted.
- Maintenance, Repair and Utilities costs were about \$500 more than budgeted for the month, and about \$4,500 higher than budgeted for year to date. This is mostly due to Building & Grounds Maintenance costs which were about \$450 higher than budgeted, and Water/sewer costs which were about \$80 higher than budgeted. Note that year to date Water/sewer costs are about \$1,500 more than the budgeted amount, and Building & Grounds Maintenance costs are \$3,300 more than the budgeted amount.

5. Annual Meeting January 28, 2017

a. Budget

The 2018 draft budget was discussed in preparation for the annual meeting. Connie went over the draft with the committee and adjustments were made to reflect a balanced budget to present at the annual meeting. The preschool savings account will be closed which will help the budget for 2018.

b. Reports

Roxane would like all reports sent to her by January 22nd so she can prepare it for the meeting.

c. Miscellaneous Items

- Addition of a sign-up sheet to clean the parish hall.
- When there is a blank space in the flower sign-up sheet, silk flowers or greenery from the property will be used.

6. Facilities

a. Church Walkway

The walkway renovation has been completed for \$2200. Because of the recent rains, Deb noticed that there are areas where the water pools and there was some bubbling on the stairs. There will be a follow-up with the contractor.

b. Parish Hall

Interior painting of the walls are almost complete. Grab bars still need to be installed in the bathroom stalls.

7. Annual Convention

The annual convention will be held in Kona on October 26-27, 2018. The budget was adjusted for our delegates to attend this conference. Faye Hee, Melissa Morinishi and Deb Nishihira are willing to be delegates on the ballot. Taylor Omuro and Rich Marshall are willing to be alternates on the ballot.

8. Other Items Discussed

Discussion of coming up with a plan towards getting a priest. The spreadsheet Father Sandy Graham shows that the church would need to pay approximately \$48,800 to get a half-time priest and \$24,400 to get a quarter-time priest.

Next Bishop's Committee Meeting: **Sunday, February 18, 2018**

Deb closed the meeting with a prayer.

The meeting adjourned at 12:45 p.m.