

GOOD SAMARITAN EPISCOPAL CHURCH
1801 10th Avenue
Honolulu, Hawaii 96816

BISHOP'S COMMITTEE MEETING MINUTES
April 29, 2017

The Bishop's Committee of Good Samaritan Episcopal Church convened at 11:00 a.m. on Sunday, April 29, 2017. Present for the meeting were: Debbie Nishihira, Nappy Napu'unoa, Connie Kaneshiro, Myrtle Kaneshiro, Les Hata, Rich Marshall, Lori Chun Faye Hee. Margaret Kitamura was absent.

Debbie Nishihira opened the meeting with prayer.

The following matters were discussed:

1. Approval of Minutes.

A motion was made to adopt the meeting minutes of the March 26, 2017 Bishop's Committee Meeting. The Minutes of the March 26, 2017 meeting were unanimously approved.

2. Treasurer's Report.

A motion was made to adopt the March 2017 Treasurer's Report. The March 2017 Treasurer's Report was unanimously approved.

3. Safeguarding Policy.

The Bishop's Committee of Good Samaritan Episcopal Church adopted, and resolved, to adopt the Episcopal Diocese of Hawaii Safeguarding Policy, and the full text of the Policy is attached and recorded in the official minutes of the Bishop's Committee (attached). All clergy, lay employees, and all volunteers who regularly supervise youth activities, including unpaid Sunday School teachers, shall be furnished with a copy of the policy and shall complete and sign a certificate evidencing the receipt of the policy. Good Samaritan shall retain the resolution and documents among its permanent records and copies will be sent to the Office of the Bishop and shall be retained among its permanent records.

4. Good Samaritan Outreach.

a. Sunday School.

Myrtle proposed that Good Samaritan prepare for Sunday

School classes to start in September. Connie Kaneshiro volunteered to run a class for the younger children.

b. Palolo Recreation Center.

Myrtle reported that the uniforms are ready to be printed, and that Good Samaritan's donation made it possible to buy and print the shirts.

Myrtle also requested funds to continue providing snacks to children who will be attending Summer Fun at Palolo Recreation Center. A motion was made to continue funding to provide snacks to the Summer Fun program. The motion was unanimously approved.

5. Discussion continued regarding the use of the former preschool.

6. Jan Motoshige has requested Funds for Jarrett Middle School for either a Good Samaritan Scholarship Fund, or for uniform t-shirts, or to use to pay for field trips. Bishop's Committee discussed the possibility of students doing community service at Good Samaritan. A motion was made to give \$100.00 of outreach funds to Jan Motoshige for use at Jarrett Middle School. The motion was unanimously approved.

Next Bishop's Committee Meeting: **Sunday, May 28, 2017**

Nappy closed the meeting with a prayer.

The meeting adjourned at 12:05 p.m.



The Episcopal Diocese of Hawai'i Safeguarding Policy

The Episcopal Diocese of Hawai'i is committed to providing a healthy, safe, and nurturing environment where the full work of the Church can be carried out. Sexual misconduct violates the mission of the Church, is prohibited, and will not be tolerated.

This policy applies to all persons including, without limitation, the following: any ordained person; any aspirant, postulant, candidate or seminarian sponsored by a congregation; any lay employee (including contractors who function as employees); any volunteer working in any capacity; or any other person who provides pastoral care or who supervises ministries or activities for any congregation, institution, organization, school or agency within the Diocese.

Sexual Misconduct includes adultery, any sexual activity with a counselee, a person under the age of eighteen or a person lacking in full mental capacity, any sexual activity with a nonconsenting person, and any illegal or aberrant sexual activity. It also includes any words or conduct which constitute illegal sexual harassment in the workplace, (whether involving employees, volunteers, or others) such as unwelcome sexual advances, improper touching and obscene or sexually provocative or offensive language or gestures.

Child Abuse Reporting

All incidents and allegations of child abuse shall be reported promptly to the appropriate law enforcement and/or social welfare authorities.

Background checks

Thorough background checks will be made of all clergy prior to ordination, employment or acceptance into the Diocese.

Churches are strongly encouraged to conduct background checks of their employees (including independent contractors who are functioning like employees) and volunteers in order to verify the absence of any current or past Sexual Misconduct allegations, criminal record, professional misconduct or paraphiliac behavior.

Prohibition

No person with a criminal record of child sexual abuse or a paraphiliac diagnosis (e.g. pedophilia, exhibitionism, voyeurism as defined by the American Psychiatric Association), and no person with respect to whom it is reasonably believed that he or she may likely be an abuser of children, shall be permitted to interact with children or youth in connection with any ministries or activities within the Diocese.

Complaints

All complaints alleging Sexual Misconduct within the Diocese shall be referred immediately to the Bishop. Upon receiving a complaint of Sexual Misconduct the Bishop will assure the complainant of the Church's concern regarding the matter and that it will be promptly and thoroughly investigated. The Bishop will thereupon commence an investigation of the complaint and, as soon as may be appropriate, will initiate the procedures for providing pastoral care to all affected parties. The



The Episcopal Diocese of Hawai'i Safeguarding Policy

Chancellor, together with other appropriately trained persons who may be appointed by the Bishop, will cause the complaint to be investigated.

Violations

Any violation of this policy will result in appropriate disciplinary action against the offending person, which may include loss of employment as well as, in the case of a cleric, presentment and deposition. Improper sexual activity under certain circumstances can also be the basis of civil liability and criminal prosecution.

Trainings and Recertification

While the Episcopal Church has done much work and education about sexual exploitation and abuse in the past, we now know more about the behaviors involved and the reasons they occur. Those findings are incorporated into the Safeguarding programs, which are designed to include not only clergy, but those in the congregation who can, with increased awareness, help prevent sexual exploitation in their congregation.

Recertification must be done every three years.

Who needs to complete this training?

Training is mandatory for all clergy, employees, and most volunteers. This includes all paid employees, members of diocesan commissions/committees, youth group directors, Sunday school directors, choir directors, acolyte leaders, lay eucharistic ministers and visitors, vestry members, worship leaders, anyone going into someone's home in any role related to the church, regular church volunteers, etc.

Modules to be taken to satisfy requirements are determined by the Bishop and are based on your role. See the chart of "Safeguarding: Who Should Take What".

Annual adoption and acknowledgement of Policy by congregations

On or before April 1, 2017, the Vestry/Bishop's Committee of each Congregation in this Diocese shall adopt this Policy by a formal resolution, and the full text of this Policy shall be recorded in the official minutes of the Vestry/Bishop's Committee. And, all clergy, all lay employees and all volunteers who regularly supervise youth activities, including unpaid Sunday School teachers, shall be furnished with a copy of this Policy and shall complete and sign a certificate evidencing the receipt of this Policy.

On or before April 1 of each year, beginning April 1, 2018, the Vestry/Bishop's Committee of each Congregation in this Diocese shall reaffirm the applicability of this Policy to all clergy, lay employees and volunteers of such Congregation. And, all clergy, all lay employees and all volunteers who regularly supervise youth activities, including unpaid Sunday School teachers, shall be furnished with a copy of this Policy and shall complete and sign a certificate evidencing the receipt of this Policy.



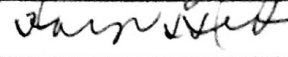
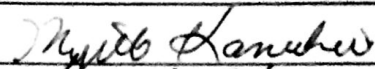
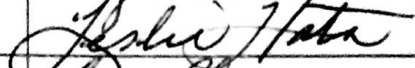
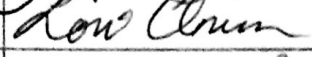
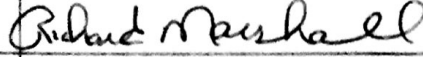

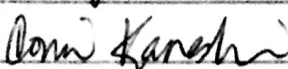


Each Congregation shall retain the foregoing resolutions and documents among its permanent records. Additionally, copies will be sent to the Office of the Bishop and shall be retained among its permanent records.

**Episcopal Diocese of Hawai'i
Acknowledgment of Receipt
of Safeguarding Policy**

For the year: 2017

Congregation: Good Samaritan Church

I acknowledge that I have received a copy of the Safeguarding Policy (revised Feb 2017) for the Diocese of Hawai'i. I have read this document and agree to act in compliance with its terms. Further, I agree to abstain from any behavior that constitutes Sexual Misconduct (as defined by the Diocesan Policy) in connection with my work with any institution related to the Diocese of Hawai'i, regardless of whether I work as a paid employee, contractor, or volunteer.

Print Name	Position*	Signature
Deborah Nishihira	V/BC	
Milton Napu'unoa	V/BC	
Faye Hee	V/BC	
Myrtle Kaneshiro	V/BC	
Leslie Hata	V/BC	
Lori Chun	V/BC	
Richard Marshall	V/BC	
Margaret Kitamura	V/BC	
Connie Kaneshiro	V/BC	
Christen Omuro	Vol	
Janice Motoshige	Vol	

* V/BC: Vestry/Bishop's Committee; E: Lay Employee; C: Clergy; Vol: Volunteer

Directions: On or before April 1 of each year every clergyperson, volunteer who regularly supervises youth activities, Vestry/Bishop's Committee members and employees shall sign this statement. Please use additional sheets if needed.

- ☐ Make a copy of this signed acknowledgement and attach a copy of the Vestry/Bishop Committee Minutes adopting the Safeguarding Policy and affirming its applicability. Send both to the Office of the Bishop.
- ☐ Keep the originals on file in the church's permanent records.