

Good Samaritan Episcopal Church
1801 10th Avenue
Honolulu, Hawaii 96816
Bishop's Committee Meeting Minutes
May 20, 2018

The Bishop's Committee of Good Samaritan Episcopal Church convened at 11:10am on Sunday, May 20, 2018. A quorum was established. Present for the meeting were Deb Nishihira, Les Hata, Jan Motoshige, Myrtle Kaneshiro, Lori Chun, and Connie Kaneshiro. Absent were Rich Marshall, Chris Omuro, and Melissa Morinishi.

The meeting was opened with a prayer by Deb.

1. Approval of Minutes.

Deb pointed out an error on the minutes regarding the treasurer's report that she printed for April 15, 2018. That report was actually for today's meeting. The minutes were adjusted to delete what is currently on the minutes and include the treasurer's report from April 15, 2018. A motion was made by Jan and seconded by Myrtle to adopt the meeting minutes, with the amendment to the treasurer's report of the April 15, 2018 Bishop's Committee Meeting. The minutes were unanimously approved.

2. Safeguarding Policy.

The Bishop's Committee of Good Samaritan Episcopal Church adopted, and resolved, to adopt the Episcopal Diocese of Hawaii Safeguarding Policy, and the full text of the Policy is attached and recorded in the official minutes of the Bishop's Committee (attached). All clergy, lay employees, and all volunteers who regularly supervise youth activities, including unpaid Sunday School teachers, shall be furnished with a copy of the policy and shall complete and sign a certificate evidencing the receipt of the policy. Good Samaritan shall retain the resolution and documents among its permanent records and copies will be sent to the Office of the Bishop and shall be retained among its permanent records.

3. April 28th Spring Fundraiser update.

The fundraiser made about \$1100 in funds for the church even with the shortened time and no rummage. The rummage still seems to draw more people in. We will plan to have a Fall rummage sale with the same hours but maybe limit the rummage portion.

4. Theft from tool shed.

On Monday, May 7, 2018 the storage shed in the front of the church was found open at about 5:30am, with the lock missing and the metal parts that had the lock on it was cut. Items missing were the weed trimmer and the hedge trimmer. The police were called and a report was made. The insurance company will be called but if the deductible is

more than the cost of replacement, the items will just be replaced with the maintenance budget. Items of higher value in the shed will be transferred to another storage closet that is more secure and not as easy to access.

5. Treasurer's report.

Church Operating Checking Account balance reflected a decrease of \$2,182 from \$131,626 to 129,443.

Income was about \$1,780 lower than budgeted for the month. Highlights are below.

- Regular offerings were about \$550 lower than budgeted.
- Fundraisers and Investment were lower than budgeted by a total of about \$440, but these are not monthly items.
- Other income was about \$515 less than budgeted. This is not a monthly item.
- Expenses were about \$390 more than the budgeted amount. Highlights are:
 - Personnel costs were about \$650 higher than budgeted.
 - Worship and music costs were about \$200 less than budgeted.

The budget was unanimously accepted.

6. Rental of parish hall.

The non-profit group Ariel Lee works for, Ai Pono Hawaii, decided to renew their lease downtown so they will not be seeking rental of the parish hall.

7. CPK Fundraiser.

We have partnered with the Ala Moana and Kahala California Pizza Kitchens on Monday, June 4, 2018 during their business hours of 10:30am – 10pm for a fundraiser. The church will receive 20% of items purchased when the flyer is presented at payment. Flyers will be distributed to members and can be downloaded off the church website. If successful, we will schedule more events like this in the future.

8. Committee for a ¼ time priest.

Myrtle said that it is unlikely that the diocese will provide us with financial assistance for a priest since we are not in a rural area and we don't have any special ministries or programs that are unique to the rest of the diocese.

- The suggestion was to try and generate more funds to help by renting out the parish hall and church when it's not being used. Advertising will be done on Craigslist after a writeup done by Myrtle.

Next Bishop's Committee Meeting: Sunday, June 17, 2018 after refreshments

Deb closed the meeting with a prayer.

The meeting adjourned at 11:45 a.m.