

Good Samaritan Episcopal Church
1801 10th Avenue
Honolulu, Hawaii 96816
Bishop's Committee Meeting Minutes
November 17, 2019

Meeting called to order at 11:00am.

Quorum Established - Present were Deb Nishihira, Les Hata, Chris Omuro, Connie Kaneshiro, Rich Marshall, Myrtle Kaneshiro, and Jessica Lum.

Opening prayer by Sr. Warden.

Minutes were approved from the October 20, 2019 meeting.

Treasurer's Report

Connie amended the report given at the October 20th meeting for September. Amended report for September and report for October were moved, seconded and approved.

Amended Treasurer's report for September

September highlights include:

Church Operating Checking Account balance reflected a **decrease of about \$400 from \$66,987 to \$66,603.**

Income was about equal to the budgeted amount for the month. Highlights are below.

- Regular offerings were about \$720 lower than budgeted.
- Special Income was about \$715 higher than budgeted, due to Rent, which was about \$1,100 higher than budgeted. Investment income and Other were lower than budgeted because they are not regular monthly revenues, and these items offset some of the increase due to Rent.

Expenses were about \$350 lower than the budgeted amount. Highlights are:

- Building and Grounds Maintenance costs were about \$300 higher than budgeted
- Office and Administration costs were about \$140 less than budgeted.
- Personnel costs were about \$630 lower than budgeted.
- Worship and music costs were about \$150 higher than budgeted due to higher organist and supply priest costs. Note that September had 5 Sundays, resulting in higher costs than most months.
- Meetings and travel costs were about \$100 higher than budgeted for the month, but are lower than budgeted year to date amounts.

Treasurer's report for October

October highlights include:

Church Operating Checking Account balance reflected an **increase of about \$300 from \$66,603 to \$66,928.**

Income was about \$1,700 lower than the budgeted amount for the month. Highlights are below.

- Regular offerings were about \$750 lower than budgeted.
- Special Income was about \$760 lower than budgeted, due to Fundraiser, which was \$1,478 compared to \$3,000 budgeted. Note that the \$3,000 is budgeted for the whole year - if the annual amount is split into months, the actual fundraiser income would be about \$1,200 higher than the monthly fundraiser income.
- Rent, was about \$1,200 higher than budgeted. Investment income and Other were lower than budgeted because they are not regular monthly revenues, and these items offset some of the increase due to Rent.

Expenses were about \$500 higher than the budgeted amount. Highlights are:

- Building and Grounds Maintenance costs were about \$400 higher than budgeted for the month
- Office and Administration costs were about \$140 less than budgeted.
- Personnel costs were about \$200 higher than budgeted.
- Utilities costs were about \$100 higher than budgeted for the month, due to Electricity. Year-to-date electricity costs are about \$1000 higher than budgeted for the year to date
- Worship and music costs were about \$100 lower than budgeted due to lower organist and supply priest costs.

- Rich asked if the \$500 a month that's supposed to go into the Building Fund has started yet since it was approved at the July meeting. It was realized that Roxane wasn't requested to make the check so Deb will let her know to make a monthly check to deposit into that account.

Discussion/Decisions/Announcements/Reminders:

Committee approval of supply clergy housing statement:

Moved, seconded and carried that the compensation for all supply clergy during 2020 be designated as cash housing allowance.

Compensation review committee is Connie, Deb, and Myrtle. The 2020 compensation review report discussed and approved.

Outreach:

- Committee approved to give a Times gift card to Nina.
- Sunday School, Chris Omuro, reported that a donation of money was used towards chickens and seeds for Janine at SAM's were donated after a lesson was done with Kai.

Facilities:

- Stairway railings are loose in back house, a maintenance person will be hired to repair it.
- Lightbulbs that were out above altar and in sacristy were replaced by Gavin and Deb. We still need to replace another light fixture. An LED light will be purchased and someone will be hired to install it.

- Still need to remove old TV in pavilion. Paul Kaneshiro will help with this after church on a Sunday.
- TV donation from Myrtle will be installed in pavilion. Deb will donate tv bracket.
- Terminix inspection was clear for ground termites. Terminix inspector suggested having plumber check on the bottom of front house for leakage since ground was wet. It may be due to rain runoff from earlier in the day. That area will be monitored when and checked on when it hasn't rained in a at least a week to check if the ground is dry or continues to be wet.

Reminders to watch the Safe Church videos and send certificate to Roxane for filing when completed.

The stewardship letter will go out with the newsletter and Sunday bulletins.

Ben will be on vacation until the end of November. Sumi will cover the music for that time.

Next year's budget proposal to be discussed at next month's meeting. Annual meeting date will be on Sunday, January 19, 2020 after the completion of the service.

Upcoming events:

December 7th - Wreath making run by next door neighbors Missy and Michelle (morning session for members; afternoon session for others)

December 25th - Christmas service done by Rev. Malcolm Hee

December 27th - Kadomatsu making day - time to meet at church to go and cut bamboo at Nuuanu Forest is 7:30am. Time to meet in pavilion is 10am. Lunch will provided at 12noon in the Nishihira dining/living room for volunteers and will be made by Cy & Gavin.

December supply clergy:

December 1, 2019	Rev. Philip Paradine
December 8, 2019	Rev. Malcolm Hee
December 15, 2019	Rev. Alex Geston
December 22, 2019	Rev. John Hau'oli Tomoso
December 25, 2019 Christmas Day	Rev. Malcolm Hee
December 29, 2019	Rev. Alex Geston

Next Bishop's Committee meeting is Sunday, December 15, 2019 after refreshments.

Meeting adjourned at 12:15pm.

Deb closed the meeting with a prayer.